

## Approval form to exercise outside activities

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Pursuant to the Ordinance of the ETH Board for professors at the Federal Institutes of Technology of 18 September 2003 (SR 172.220.113.40)<sup>1</sup> and the Guidelines concerning Outside Activities of ETH Zurich Professors of 12 February 2008 (RSETHZ 501.2)<sup>2</sup>.

### Important notes:

- Approval is also required if professors set up a spin-off company.
- Applications for approval must be submitted to the President of ETH Zurich in good time before the start of the outside activity.
- If the applicant is to act as Chair of the Board of Directors or exercise an executive management function or extend an existing term, detailed reasons must be given.
- Together with the application letter and this form, the document «Declaration of impartiality for purchasers for ETH Zurich» is needed.

### This application relates to the following outside activity requiring approval:

Membership of the Board of Directors or Executive Management of a company.

Period in excess of one working day per week if employed full time at ETH – incl. those not requiring authorization (where the employment level is reduced, adjust accordingly).

The use of ETH Zurich infrastructure or staff.

A significant risk of endangering the reputation or the financial interests of ETH Zurich is predictable or is present.

### Name of Applicant:

### This application applies to the following function and organisation:

### Activities of company:

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<sup>1</sup> SR 172.220.113.40; [www.admin.ch/opc/de/classified-compilation/20031273/index.html](http://www.admin.ch/opc/de/classified-compilation/20031273/index.html)

<sup>2</sup> RSETHZ 501.2; [www.rechtssammlung.ethz.ch](http://www.rechtssammlung.ethz.ch)

**Detailed justification if professor is to act as the Chairman of the Board of Directors or exercise an executive management function or is seeking to extend an existing term:**

**Duration of mandate if professor is to be a member of the Board of Directors or exercise an executive management function:**

**Estimated time required to exercise the activity in question:**

days per year

**Financial interest of professor in company (in CHF or percentage rate):**

**Existing collaborations and / or ongoing projects between the professor and the company:**

**Extent of use of staff or infrastructure of ETH Zurich:**

(Special rules apply to professors who set up a spin-off company)

**Any additional cost to ETH Zurich:**

**What is the relevance of the outside activity to the professorship and/or ETH Zurich:**

**Assessment of any risk to the reputation and financial interests of ETH Zurich and measures to exclude or minimise those risks:**

**Comments:**

## Declaration relating to approval to act as a member of the Board of Directors or Executive Management

The **ETH Professor** hereby accepts the risk of any **incorporation or corporate liability** arising from membership of the Board of Directors or Executive Management.

In accordance with the current Guidelines on the exercise of outside activities by professors at ETH Zurich (Article 3 Paragraph 3), the professor is responsible for the insurance to cover such risks. The undersigned hereby confirms that he/she is conversant with the current liability provisions relating to membership of a Board of Directors or Executive Management under the jurisdiction where the company has its registered office.

In addition, the undersigned hereby confirms that the time required for all outside activities, including those not requiring authorization, by full employment does not exceed one work day a week (where the employment level is reduced, adjust accordingly).

Place and date: \_\_\_\_\_ Signature: \_\_\_\_\_

### Attachments:

Letter or application for approval addressed to the President of ETH Zurich

Current, certified extract from the commercial register (only for non-Swiss companies)

Signed «Declaration of impartiality for purchasers for ETH Zurich» (Original)